

WARD 5 DEMOCRATS

ANNUAL MEETING AND ELECTION OF OFFICERS

Monday, June 24, 2019

Committee Business: 6:00-6:30 p.m.

Elections: 6:30 PM – 8:00 PM

UDC Community College @ Bertie Backus

Taylor Street at South Dakota Avenue, NE

RULES OF THE DAY

PURPOSE OF THE ELECTION: The By-Laws of the Ward 5 Democrats of Washington, DC require the election of officers to be held biannually in the month of June during odd numbered years. The positions to be filled are: Chair, 1st Vice Chair, 2nd Vice Chair, 3rd Vice Chair, Treasurer, Financial Secretary, Corresponding Secretary, Recording Secretary and Assistant Recording Secretary. Officers-elect shall assume their duties upon certification of the election and will serve until June 2021, when the next regularly scheduled election of these positions is held.

LOGISTICS: The election will be held on Monday, June 24, 2019 from 6:30 to 8:00 PM At UDC Community College @ UDC South Dakota Avenue NE. Normal business for the Ward 5 Democrats will take place between 6-6:30 p.m. **NO CAMPAIGNING OR CAMPAIGN MATERIALS SHALL BE PERMITTED INSIDE THE CHURCH.**

PARLIAMENTARY RULES: The election shall be governed by the By-Laws of the Ward 5 Democrats and Robert's Rules of Order, except as otherwise set forth in the Rules of the Day.

ELECTION OFFICIALS: The election shall be supervised by representatives of the DC Democratic State Committee (DC DSC) Party Organization & Functions Committee (POFC). No Ward 5 Democrat is permitted to participate as an Election Official.

THE ELECTION PROCESS: Candidates shall be permitted by the POFC to inspect the ballot box prior to the start of the voting process. Each voter may vote for up to one candidate for each position. Voting shall occur by ballot. Voting shall conclude by 8:00 PM. Proxy voting will not be allowed and voting by absentee ballot shall not be permitted. The Body (Ward 5 Democratic Party) voted to not accept nominations from the floor.

CANDIDATE AND VOTER ELIGIBILITY: Write-in candidates are permitted. Any person registered as a Democrat in Ward 5 may vote in this election, and any registered Democrat in Ward 5 may be a candidate. Verification of such registration shall be evidenced by the voter registration rolls maintained by the DC Board of Elections and Ethics (BOEE), or by presenting the voter's Registration Card issued by BOEE. If a voter cannot be verified via the registration rolls, a **CHALLENGE BALLOT** will be issued to the

voter; however, individuals not listed in the voter registration rolls will be ineligible to be candidates. **(Candidate qualifications must be verified prior to the printing of ballots).**

WITHDRAWAL OF CANDIDATES: Any candidate listed in the ballot who wish to withdraw their name as a candidate for election, must provide written notification in advance of the election.

VOTER ASSISTANCE: The Ward 5 Democrats have made provisions for two (2) non-residents of Ward 5 to assist with the balloting process for the elderly, disabled, and handicapped voters. Said individuals shall be allowed to assist with curbside voting. The curbside ballots will be immediately deposited in the official ballot box. This process will be monitored by POFC representatives.

BALLOTS: Voting shall be conducted by ballot. Only one (1) paper ballot shall be given to every Democrat registered in Ward 5 who attends the election meeting on June 24, 2019. The Ward 5 Democrats will prepare and deliver no less than 300 ballots to the POFC Chair or his designee prior to the election. The POFC Chair or his designee will bring the numbered ballots to the Ward 5 meeting on the evening of June 24, 2019 no later than 6:00 PM. The NC will supply the voter registry, envelopes for special and challenged ballots and a ballot box, as well as supply flip charts and markers for the ballot count. The Ward 5 Democrats will supply the sign-in sheets.

CHALLENGE BALLOTS: If voter registration cannot be verified via the registration rolls, the voter will be allowed to vote a **“Challenged” Ballot** in accordance with the following procedures: Challenged ballots shall not be counted until verified by the BOEE, and **only if the number of challenged ballots could affect the outcome of the election.**

TABULATION OF VOTES AND ANNOUNCEMENT OF WINNERS: At precisely 8:00 PM, a POFC election representative shall step to the rear of the voting line as a way of defining the last person to vote. Representatives of the POFC shall count the votes in the full view of the candidates. Upon completion of the tabulation, provided the number of challenge ballots does not affect the outcome, the candidate receiving the highest number of votes in each office shall be declared the winner. In the case of a tie, a run-off vote shall occur at the September Monthly Meeting.

MONITORING THE VOTING PROCESS: Each candidate or his/her designee may monitor the verification of voter registration, the voting process, and/or the counting of ballots.

CHALLENGE OF ELECTION PROCESS: Any challenge to the election process must be received by the Chairperson of the DCDSC or his/her designee not later than three (3) calendar days following the election, on or before 5:00 PM June 21, 2019.