

DISTRICT OF COLUMBIA DELEGATE SELECTION PLAN

FOR THE 2016 DEMOCRATIC NATIONAL CONVENTION

ISSUED BY DISTRICT OF COLUMBIA
DEMOCRATIC PARTY

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**The District of Columbia Delegate Selection Plan
For the 2016 Democratic National Convention**

Table of Contents

I.	Introduction & Description of Delegate Selection Process	
A.	Introduction.....	4
B.	Description of Delegate Selection Process	4
II.	Presidential Candidates	6
III.	Selection of Delegates and Alternates	
A.	Selection of Delegates and Alternates and Pre-Primary Caucus.....	7
B.	Unpledged Delegates	12
C.	Pledged Party Leader and Elected Official (PLEO) Delegates.....	14
D.	At-Large Delegates and Alternates.....	15
E.	Replacement of Delegates and Alternates.....	17
IV.	Convention Standing Committee Members	
A.	Introduction.....	19
B.	Standing Committee Members	19
V.	The Delegation	20
VI.	General Provisions and Procedural Guarantees.....	20
VII.	Affirmative Action and Outreach Plan.....	
A.	Statement of Purpose and Organization.....	25
B.	Efforts to Educate on the Delegate Selection Plan.....	26
C.	Efforts to Publicize the Delegate Selection Process.....	27
D.	Representation Goals	28
E.	Obligations of Presidential Candidates to Maximize Participation	29
VIII.	Challenges	
A.	Jurisdiction and Standing	30
B.	Challenges to the Status of the State Party and Challenges to the Plan.....	30
C.	Challenges to Implementation.....	31
IX.	Summary of Plan.....	
A.	Selection of Delegates and Alternates.....	32
B.	Selection of Standing Committee Members.....	32
C.	Selection of Delegation Chair and Convention Pages	33
D.	Presidential Candidate Filing Deadline	33
E.	Timetable.....	33
	Exhibits to the Affirmative Action Plan.....	35
	Attachments to the Delegate Selection Plan	36
	Filing Forms (required)	38

Section 1

Introduction & Description of Delegate Selection Process

A. Introduction

The District of Columbia has a total of 37 delegates and 2 alternates. (Call, I. & Appendix B.)

1. The delegate selection process is governed by the *Charter and Bylaws of the Democratic Party of the United States*, the *Delegate Selection Rules for the 2016 Democratic National Convention* ("Rules"), the *Call for the 2016 Democratic National Convention* ("Call"), the *Regulations of the Rules and Bylaws Committee for the 2016 Democratic National Convention* ("Regulations."), the rules of the Democratic Party of the District of Columbia, the District of Columbia Election code, and this Delegate Selection Plan. (Call, II.A.)
2. Following the adoption of this Delegate Selection Plan by the State Party Committee, it shall be submitted for review and approval by the DNC Rules and Bylaws Committee ("RBC"). The State Party Chair shall be empowered to make any technical revisions to this document as required by the RBC to correct any omissions and/or deficiencies as found by the RBC to ensure its full compliance with Party Rules. Such corrections shall be made by the State Party Chair and the Plan resubmitted to the RBC within 30 days of receipt of notice of the RBC's findings. (Regs. 2.5, 2.6 & 2.7)
3. Once this Plan has been found in Compliance by the RBC, any amendment to the Plan by the **District of Columbia** State Party will be submitted to and approved by the RBC before it becomes effective. (Reg. 2.9)

B. Description of Delegate Selection Process

1. The **District of Columbia** will use a proportional representation system based on the results of the Primary for apportioning delegates to the 2016 Democratic National Convention.
2. The "first determining step" of **District of Columbia's** delegate selection process will occur with a **Federal and Local Primary Election on June 14, 2016**. The Presidential Primary Election has been combined with the DC Primary Election of local officials as listed below:
 - Councilmember At-large – 2 positions [*DC Code specifies that one of the two positions must be held by a non-majority party or Democratic Party*]
 - Councilmember, Ward 4
 - Councilmember, Ward 5
 - Councilmember, Ward 7
 - Councilmember, Ward 8
 - DC Delegate to Congress
3. Voter Participation in Process

- a. Participation in the **District of Columbia**'s delegate selection process is open to all voters who wish to participate as Democrats. All United States citizens who are residents of the District of Columbia are eligible to register to vote. The deadline to register to vote in order to participate in the **Primary**, is on that election day, **June 14, 2016**.

Residents of the District of Columbia register to vote by filling out a "Voter Registration Card" provided by the District of Columbia. Voter registration cards are available at the John A Wilson Building, 1350 Pennsylvania Avenue, NW, the Frank Reeves Center, 2000 14th Street, N.W., and 1 Judiciary Square, 441 4th Street, NW 2nd floor, as well as at local libraries and post offices. Voters declare their Party preference on the Voter Registration Card which is a public record. The District of Columbia allows voters to register on election day and then vote. (Rules 2.A. & 2.C. & Reg. 4.3.)

- b. At no stage of **District of Columbia**'s delegate selection process shall any person be required, directly or indirectly, to pay a cost or fee as a condition for participating. Voluntary contributions to the Party may be made, but under no circumstances shall a contribution be mandatory for participation. (Rule 2.D. & Reg. 4.4.)
- c. No persons shall participate or vote in the nominating process for the Democratic presidential candidate who also participates in the nominating process of any other party for the corresponding elections. (Rule 2.E.)
- d. No person shall vote in more than one meeting which is the first meeting in the delegate selection process. (Rule 3.E. & Reg. 4.6)

4. The **District of Columbia** is participating in the state government-run **Presidential Preference Primary** that will utilize government-run voting systems. The State Party has taken provable positive steps to:

- a. Promote the acquisition, maintenance and regular replacement of accessible precinct based optical scan systems wherever possible. (Rule 2.H.(1))
- b. Seek enactment of legislation, rules, and policies at the state and local level to ensure that direct recording electronic systems include a voter verified paper trail. (Rule 2.H.(2))
- c. Seek enactment of legislation, rules and policies at the state and local level to ensure that both optical scan and direct recording electronic systems include recognized security measures. These measures include automatic routine manual audits comparing paper records to electronic records following every election and prior to certification or results where possible; parallel testing on election day; physical and electronic security for equipment; banning use of wireless components and connections except where required to provide a voter with a disability a secure and approved means to access voting materials and exercise the right to vote; public disclosure of software design; use of transparent and random selection for all auditing procedures; and effective procedures for addressing evidence of fraud or error. (Rule 2.H.(3))

- d. These provable positive steps, practices and policies, are already substantially employed by the District of Columbia Board of Election and Ethics which will conduct the Primary in the **District of Columbia**. Optical scanning machines are in all voting precincts and are the predominate voting machines available. In some precincts, there are 1 or 2 touch screen voting machines. The majority of the voters uses the optical screen machines, 85% - 90% in the past elections. The Board of Elections uses touch screen machines that have a provable backup system which can print out the results, creating a paper record. The Democratic Party of the District of Columbia is working with Board of Elections' officials to ensure that the District of Columbia conducts its elections in accordance with Democratic Party rules.
5. Scheduling of Delegate Selection Meetings
 - a. The dates, times and places for all official Party meetings and events related to the state's delegate selection process have been scheduled to encourage the participation of all Democrats. Such meetings will begin and end at reasonable hours.
 - b. The State Party is responsible for selecting the dates and times and providing facilities for all official meetings and events related to the process. In addition, the scheduling of meetings shall consider any religious observations that could significantly affect participation.

Section II

Presidential Candidates

A. Ballot Access

A presidential candidate gains access to the **District of Columbia** Presidential Preference Primary ballot by:

1. **Filing a declaration of candidacy** and a petition by **March 16, 2016** of one thousand (1,000) signatures of registered qualified electors who are members of the District of Columbia Democratic Party, with the District of Columbia Board of Elections, 1 Judiciary Square, 441 Fourth Street, NW, 2nd floor, Washington, DC during the hours of 9:00 am – 4:30 pm. Petition forms will be available from the DC Board of Elections on **January 22, 2016**. (*Filing date conforms to DC Code. Pursuant to Section 1.1001.08.i stipulates that "each individual in the primary election for candidate...shall be nominated for any such office by petition ...filed with the Board no later than 90 days before the date of such primary election. Please see submitted waiver request.*)
2. Also, a candidate may choose to file for the presidential preference primary ballot by submitting a check for \$2,500 payable to the District of Columbia Democratic State Committee (DCDSC), at 202 Bates Street, NW, Suite A, Washington, DC 20001 on **March 16, 2016** during the hours of 11:00 am – 7:00 pm. Candidacy statements must be signed by the Presidential candidate. All filing documents must be submitted in person. Electronic filings, faxes or email submissions will not be accepted. Payment must be submitted in person by the candidate or authorized representative.

3. Write-In Candidates – all ballots shall include a provision for voters to write-in their presidential preference which is not otherwise listed.
 4. Uncommitted – All ballots shall include a provision for voters to express a preference for uncommitted.
 5. Each presidential candidate (including uncommitted status) shall use his or her best efforts to ensure that his or her respective delegation within the state delegation achieves the affirmative action goals established by this Plan and is equally divided between men and women. (Rule 6.I.)
- B. **Each presidential candidate** shall certify in writing to the State Democratic Chair, the name(s) of his or her authorized representative(s) by **January 29, 2016**. (Rule 12.D.1)

Section III

Selection of Delegates and Alternates

A. District-Level Delegates and Alternates

1. The **District of Columbia** is allocated 13 district-level delegates and 1 district-level alternate. The District of Columbia Democratic Party (DCDSC) has chosen to allocate one (1) of its two (2) Alternate at the district-level and one (1) at the at-large level. (Rule 8.C., Call, I.B., I.I. & Appendix B.)
2. District-level delegates and alternates shall be elected by a Pre-Primary Caucus to slate delegates followed by a Presidential Preference Primary. The specific details about the process utilized in selecting the district level delegates is set forth in Section III.A.7.*Infra*.
3. Apportionment of District-Level Delegates and Alternates
 - a. The District of Columbia’s district-level delegates and alternates are apportioned based upon a formula giving equal weight to the average vote for Democratic candidates in the 2008 and 2012 presidential elections and the Democratic Party registration or enrollment as of January 1, 2016. The District of Columbia is divided into eight (8) equally populated wards based the Federal Census count. Political Party registration of voters across the District of Columbia has remained on average at 75% Democratic. Furthermore, current Party registration has remained at 75% of total DC registration since 2000. (Rule 8.A.; Regs. 4.10., 4.11 & Appendix A)
 - b. The state’s total number of district-level delegates will be equally divided between men and women. (Rule 6.C.(1) & Reg. 4.8)
 - c. The district-level delegates and alternates are apportioned to districts as indicated in the following chart:

Apportionment of District-level Delegates and Alternate

District of Columbia Congressional Districts	District-level Delegates			District-level Alternate		
	Males	Females	Total	Males	Females	Total
#1 Wards 1,2,6,8	3	4	7	0	0	0
#2 Wards 3,4,5,7	3	3	6	1	0	1
Total	6	7	13	1	0	1

4. District-Level Delegate and Alternate Filing Requirements

- a. A district-level delegate and alternate candidate may run for election only within the district in which he or she is registered to vote. (Rule 12.H)
- b. An individual can qualify as a candidate for district-level delegate or alternate to the 2016 Democratic National Convention by filing a statement of candidacy designating a singular presidential (or uncommitted) preference and a signed pledge of support for the presidential candidate (including uncommitted status) with the State Party at 202 Bates Street, NW, Suite A, during the hours of 11:00 am – 7:00 pm on **April 25, 2016**. Forms and filing instructions may be downloaded from the internet at the District of Columbia Democratic State Party at www.dcdemocraticparty.org beginning January 22, 2016. A district-level delegate or alternate candidate may modify their presidential preference by submitting an updated pledge of support before the filing deadline. (Rules 12.B. & 14.F)
- c. All candidates considered for district-level alternate positions must meet the same requirements as candidates for district-level delegate positions. (Rule 12.C)

5. Presidential Candidate Right of Review for District-Level Delegates and Alternates

- a. The State Democratic Chair shall convey to the presidential candidate, or that candidate's authorized representative(s), not later than April 27, 2016, a list of all persons who have filed for delegate or alternate pledged to that presidential candidate. (Rules 12.D. & 12.F)
- b. Each presidential candidate, or that candidate's authorized representative(s), must then file with the State Democratic Chair by **May 2, 2016**, a list of all such candidates he or she has approved, provided that approval be given to at least three (3) times the number of candidates for delegate men and three (3) times the number of candidates for delegate women, and three (3) times the number of candidates for alternate men and three (3) times the number of alternate women to be selected. (Rule 12.E.(1), Reg. 4.23)
- c. Failure to respond will be deemed approval of all delegate and alternate candidates submitted to the presidential candidate unless the presidential candidate, or their authorized representative(s), signifies otherwise in writing to the State Democratic Chair not later than May 2, 2016.

- d. National convention delegate and alternate candidates removed from the list of bona fide supporters by a presidential candidate, or that candidate's authorized representative(s), may not be elected as a delegate or alternate at that level pledged to that presidential candidate (including uncommitted status). (Rule 12.E. & Reg. 4.23)
 - e. The State Democratic Chair shall certify in writing to the Co-Chairs of the DNC Rules and Bylaws Committee whether each presidential candidate (including Uncommitted status) has used their best efforts to ensure that their respective district-level delegate candidates and district-level alternate candidates meet the affirmative action and inclusion considerations and goals detailed in the Affirmative Action section of this Plan within three (3) business days of returning the list of approved district-level delegate candidates and district-level alternate candidates (May 5,2016) as indicated in section III.A.5.b of this Plan.
6. Fair Reflection of Presidential Preference
- a. Presidential Primary - Proportional Representation Plan (Rules 13.A., 13.B. & 13.D)
 - (1) The **District of Columbia** presidential primary election is a **"binding" primary**. Accordingly, delegate and alternate positions shall be allocated so as to fairly reflect the expressed presidential (or uncommitted) preference of the primary voters in each district. The National Convention delegates and alternates selected at the district level shall be allocated in proportion to the percentage of the primary vote won in that district by each preference, except that preferences falling below a 15% threshold shall not be awarded any delegates or alternates.
 - (2) Within a district, if no presidential preference reaches a 15% threshold, the threshold shall be the percentage of the vote received in that district by the front- runner minus 10%. (Rule 13.F.)

7. Election of District Level Delegates

- a. There shall be one location for the pre-primary caucus: the Washington Convention Center, 801 Mount Vernon Place, N.W., Washington, D.C. held on **May 21, 2016**.
- b. Registration at Caucus Sites:
 - (1) Registration at caucus sites shall involve and require of those wishing to participate completion of a registration sign-in sheet upon entering a caucus. These sign-in sheets shall be standardized and provided to each caucus site by the State Democratic Chair. (Rule 12.G)
 - (2) The sign-in sheets shall require that each voter wishing to participate, provide the following:
 - i) Name of person registering
 - ii) Address

- iii) Telephone number (if a person has one)
 - iv) E-mail address (if a person as one)
 - v) Presidential caucus preference – to be set forth on a separate ballot
- c. Those not providing all of the information listed above shall not be permitted to participate, except that no one shall be barred from participating for failure to provide the information required in subsection 2(c) (iii) and 2(d) (iv).
- d. Participating at Caucus Sites
- (1) Those persons who wish to participate and who have completed the registration sign-in sheet and who are shown on the voter rolls maintained by the D.C. Board of Election and Ethics shall be presumed qualified unless positive proof can be established to the contrary.
 - (2) Positive proof includes, but is not limited to: documents which indicate that a person attempting to participate resides outside of the District of Columbia. If such proof is presented to the caucus site manager before the caucus adjourns, the person applying to participate shall not be permitted to participate.
 - (3) Challenged ballots shall be allowed to be cast by persons who claim they are properly registered Democrats in the District of Columbia but are not shown as such by the records of the D.C. Board of Election and Ethics.
 - (4) Challenged ballots shall be segregated from the other ballots cast, placed in a sealed envelope, with a voter's name, address and signature on the envelope, for subsequent review and verification. Only those who are determined to be properly registered Democrats in the District of Columbia by the D.C. Board of Election and Ethics shall have their votes counted.
 - (5) Challenged ballots shall only be reviewed, verified, and ruled upon if the total amount of challenged ballots cast could affect the outcome of the election.
- e. Caucus Site Agenda:
- (1) The agenda for the Caucus shall be as follows:
 - i) Call to order at 10am EST
 - ii) Expression of presidential preference and casting of ballots for delegates by presidential preference.
 - iii) Adjournment at 2 pm EST
 - iv) Caucus manger tabulates and reports results to State Party by phone and sends material to State Party.

f. Caucus Site Rules

- (1) The caucus shall be called to order by the caucus manager, who shall be the chair of the DC Democratic State Committee or his/her designee. If the chair is designating someone other than himself/herself to serve as caucus manager, a letter which designates the caucus manager must be directed to the DNC Executive Committee no later than April 7, 2016.
 - (2) The caucus manager shall take all such steps necessary to make certain that the ballots are properly secured and that the results of the Presidential Caucus are accurately tabulated. Specifically, he/she shall:
 - i) Not allow any voting by proxy.
 - ii) Terminate registration at the time the caucus is adjourned. Those in line at the time the caucus is adjourned shall be allowed to complete the registration process and allowed to express their presidential preference.
 - iii) See that the results of the presidential caucuses are accurately tabulated and make note of any challenges.
 - iv) After tabulation, secure and seal all registration sign-in sheets and deliver them immediately to the State Democratic Chair. Also included in this package shall be the results of the tabulation and a signed statement that the tabulation is an accurate reflection of the division of presidential preference at the caucus.
 - v) Report the results of the tabulation to the State Democratic Chair in person or by telephone immediately upon completion of tabulation.
 - vi) Appoint any committees necessary for the smooth operation of the Caucus.
 - (3) No persons shall participate or vote in the nominating process for the Democratic presidential candidate who also participates in the nominating process of any other party for the corresponding elections. (Rule 2.E.)
 - (4) No person shall vote in more than one meeting which is the first meeting in the delegate selection process (Rule 3.E & Reg. 4.6)
- g.** Where a presidential candidate qualifies to receive delegates and alternates based on the results of the June 14, 2016 primary, but fails to slate a sufficient number in the May 21, 2016 pre-primary caucus, the members of the D.C. Democratic State Committee shall select such delegates and alternates at the state convention of the DCDSC attended by 40% of the members on June 21, 2016 as its first order of business. This selection process shall be announced by the District of Columbia Democratic State Party (DCDSC) on May 4, 2015 in accordance with the Affirmative Action Plan, Exhibit C.

The delegate candidate filing deadline is June 16, 2016, and the presidential candidate review deadline is June 19, 2016. The person(s) receiving the highest number of the votes of the members of the D.C. Democratic State Committee (DCDSC) will be the selected delegates and alternates. (Rule 13.C)

8. Equal Division of District-Level Delegates and Alternates
 - a. In order to ensure the district-level delegates are equally divided between men and women, delegate positions within each district will be designated by presidential preference beginning with the highest vote-getting presidential preference. This assignment of delegate positions, alternating by sex as mathematically practicable, will continue with the next highest vote-getting preferences in descending order until the gender of each position has been assigned. (Rule 6.C.(1) & Reg. 4.8)
 - b. After the delegates are selected, the alternates will be awarded, using the same process described above.
9. The State Democratic Chair shall certify in writing to the Secretary of the Democratic National Committee (DNC) the election of the state's district-level delegates and Alternates to the Democratic National Convention within ten (10) days (**June 23, 2016**) after their election. (Rule 8.C. & Call, IV.A)

B. Unpledged Delegates

1. Unpledged Party Leaders and Elected Officials
 - a. The following categories (if applicable) shall constitute the Unpledged Party Leaders and Elected Official delegate positions:
 - (1) Members of the Democratic National Committee who legally reside in the state; (Rule 9.A.(1), Call, I.F., J., & Reg. 4.13)
 - (2) Democratic President and Democratic Vice President (if applicable); (Rule 9.A.2., Call I.G)
 - (3) All of District of Columbia's Democratic Members of the U.S. House of Representatives and the U.S. Senate; (Rule 9.A.(3), Call I.H. & J)
 - (4) The Democratic (Governor) Mayor; (Rule 9.A.(4), Call I.H. & J)
 - (5) "Distinguished Party Leader" delegates who legally reside in the state (if applicable); (Rule 9.A.(5), Call I.G., and Reg. 4.13)
 - b. The certification process for the Unpledged Party Leader and Elected Official delegates is as follows:
 - (1) Not later than **March 1, 2016** the Secretary of the Democratic National Committee shall officially confirm to the State Democratic Chair the names of the unpledged delegates who legally reside in District of Columbia. (Rule 9.A)

- (2) Official confirmation by the Secretary shall constitute verification of the unpledged delegates from the categories indicated above. (Call, IV.B.1)
- (3) The State Democratic Chair shall certify in writing to the Secretary of the DNC the presidential preference of state's unpledged delegates 10 days after the completion of the State's Delegate Selection Process. (Call, IV.B)
- (4) For the purposes of achieving equal division between delegate men and delegate women within the state's entire convention delegation, the entire delegation includes all pledged and unpledged delegates. (Rule 6.C)

C. Pledged Party Leader and Elected Official (PLEO) Delegates

1. District of Columbia is allotted **2** pledged Party Leader and Elected Official (PLEO) delegates. (Call, I.D., E. & Appendix B)
2. Pledged PLEO Delegate Filing Requirements
 - a. Individuals shall be eligible for the pledged Party Leader and Elected Official delegate positions according to the following priority: big city mayors and state-wide elected officials (to be given equal consideration); state legislative leaders, state legislators; and other state, county and local elected officials and party leaders. (Rule 9.B.(1) & Reg. 4.15)
 - b. An individual can qualify as a candidate for a position as a pledged PLEO delegate by filing a statement of candidacy designating a singular presidential preference and a pledge of support not before June 14, 2016 but by June 16, 2016 with the District of Columbia State Party (DCDSC). That preference may be modified by submitting an updated pledge of support before the filing deadline of **June 16, 2016**. (Rules 9.B.(3), & 14.G., Reg. 4.16)
 - c. If persons eligible for pledged PLEO delegate positions have not already made known their presidential preference (or uncommitted status) as candidates for district-level or at-large delegate positions, their preference shall be ascertained through the following alternative procedure by setting forth their presidential preference on the statement of candidacy. (Rule 9.B.(3) & Reg. 4.16)
3. Presidential Candidate Right of Review
 - a. The State Democratic Chair shall convey to the presidential candidates, or that candidate's authorized representative(s), not later than **June 17, 2016**, a list of all persons who have filed for a party and elected official delegate pledged to that presidential candidate. (Rules 9.B.(3) & 12.D)
 - b. Each presidential candidate, or that candidate's authorized representative(s), must file with the State Democratic Chair, by 5pm, **June 18, 2016** a list of all such

candidates he or she has approved, as long as approval is given to at least two names for every position to which the presidential candidate is entitled. (Rule 12.E.(2) & Reg. 4.23)

- c. Failure to respond will be deemed approval of all delegate candidates submitted to the presidential candidate unless the presidential candidate or the authorized representative(s) signifies otherwise in writing to the State Democratic Chair not later than June 18, 2016.
- d. The State Democratic Chair shall certify in writing to the Co-Chairs of the DNC Rules and Bylaws Committee whether each presidential candidate (including uncommitted status) has used their best efforts to ensure that their respective pledged PLEO delegate candidates meet the affirmative action and inclusion considerations and goals detailed in the Affirmative Action section of this Plan within three (3) business days of returning the list of approved pledged PLEO candidates as indicated in section III.C.3.b of this Plan.

4. Selection of Pledged Party Leader and Elected Official Delegates

- a. The pledged PLEO slots shall be allocated among presidential preferences on the same basis as the at-large delegates. (Rule 9.B.(2), 10.C., 13.E. & F)
- b. Selection of the pledged PLEO delegates will occur at 7:00 on **June 21, 2016** at the Wilson Building, 1350 Pennsylvania Avenue, NW, Washington, D.C. which is after the election of district-level delegates and alternates and prior to the selection of at-large delegates and alternates. (Rule 9.B)
- c. These delegates will be selected by: (Rule 9.C)

(1) The State Party Committee membership composed of registered DC Democrats shall have been elected no earlier than the calendar year of the previous national convention. (Rule 9.C. (4))

- i) Members of the State Party Committee are apportioned on the basis of population with four (4) members elected from each of the 8 wards; twelve (12) at-large; four (4) national or alternate committee members; four (4) DC Young Democrats; eight (8) chartered ward chairs; twelve (12) ex officio members; and two (2) members each from the DC College Democrats, Federation of Democratic Women, Gertrude Stein Democratic Club/GLBT, Asia Pacific Islanders, Hispanic Political Action Committee. (Rule 9.C.(1))
- ii) Members of the State Party Committee are elected through an open process in conformity with the basic procedural guarantees utilized for delegate selection. Rule 9.C.(2))
- iii) 2016 DC PLEO delegates are elected at a public meeting subsequent to the election of district-level delegates. (Rule 9.C.(3))

- iv) Members of the State Party Committee shall have been elected no earlier than the calendar year of the previous national convention. (Rule 9.C. (1)(4))
 - v) Membership of the State Party Committee complies with the equal division requirements of Article 9, Section 16 of the Charter of the Democratic Party of the United States. (Rule 9.C.(5))
- (2) Alternates are not selected at the pledged Party Leader and Elected Official level. These alternates are combined with the at-large alternates and selected as one unit. (Reg. 4.30)
 - (3) The State Democratic Chair shall certify in writing to the Secretary of the Democratic National Committee the election of the state's pledged Party Leader and Elected Official delegates to the Democratic National Convention within ten (10) days after their election. (Rule 8.D. & Call, IV.A.)

D. At-Large Delegates and Alternates

1. The state of District of Columbia is allotted **5** at-large delegates and 1 at-large alternate. (Rule 8.C., Call, I.B., II. & Appendix B)
2. At-Large Delegate and Alternate Filing Requirements
 - a. Persons desiring to seek At-large Delegate or Alternate positions may file a statement of candidacy designating a singular presidential preference or uncommitted preference and a signed pledge of support for the presidential candidates (including uncommitted status) with the State Party by **June 16, 2016**. (Rules 12.B. & 14.G.; Regs. 4.21. & 4.27.)
 - b. The statement of candidacy for at-large delegates and for at-large alternates will be the same. After the at-large delegates are elected by the State Party Committee those persons not chosen will then be considered candidates for at-large alternate positions unless they specify otherwise when filing. (Rule 18.A)
3. Presidential Candidate Right of Review
 - a. The State Democratic Chair shall convey to the presidential candidate, or that candidate's authorized representative(s), not later than **June 17, 2016**, a list of all persons who have filed for at-large delegate or alternate pledged to that presidential candidate. (Rule 12.D) (Reg. 4.22. & 4.27)
 - b. Each presidential candidate, or that candidate's authorized representative(s), must then file with the State Democratic Chair, by **June 21, 2016** a list of all such candidates he or she has approved, provided that, at a minimum, two (2) names remains for every national convention delegate or alternate position to which the presidential candidate is entitled. (Rule 12.E.(2) & Reg. 4.23)
 - c. Failure to respond will be deemed approval of all delegate candidates submitted to the presidential candidate unless the presidential candidate or the authorized representative(s) signifies otherwise in writing to the State Democratic Chair not later than **June 21, 2016**.

- d. The State Democratic Chair shall certify in writing to the Co-Chairs of the DNC Rules and Bylaws Committee whether each presidential candidate (including uncommitted status) has used their best efforts to ensure that their respective at-large delegate candidates and at-large alternate candidates meet the affirmative action and inclusion considerations and goals detailed in the Affirmative Action section of this Plan within three (3) business days of returning the list of approved at-large delegate candidates and at-large alternate candidates as indicated in section III.D.3.b of this Plan.

4. Fair Reflection of Presidential Preference

- a. At-large delegate and alternate positions shall be allocated among presidential preferences according to: (Rule 10.C)
 - (1) the state-wide primary vote.
- b. Preferences which have not attained a 15% threshold on a state-wide basis shall not be entitled to any at-large delegates. (Rule 13.E.)
- c. If no presidential preference reaches a 15% threshold, the threshold shall be the percentage of the statewide vote received by the front-runner, minus 10%. (Rule 13.F)
- d. If a presidential candidate is no longer a candidate at the time of selection of the at-large delegates, then those at-large slots that would have been allocated to the candidate will be proportionally divided among the remaining preferences entitled to an allocation. (Rule 10.C.)
- e. If a given presidential preference is entitled to one or more delegate positions but would not otherwise be entitled to an alternate position, that preference shall be allotted one at-large alternate position. (Rule 18.B., Call, I.I. & Reg. 4.30 & 4.33)

5. Selection of At-Large Delegates and Alternates

- a. The selection of the at-large delegates and alternates will occur after the election of PLEO delegates on **June 21, 2016** at State Democratic Convention meeting attended by at least 40% of the members of the State Party Committee (DCDSC) at the John A. Wilson Building, 1350 Pennsylvania Avenue, NW. The selection of the pledged at-large delegates and at-large alternate will not occur until all of the PLEOs have been selected. (Rule 8.D. & Call, III.)
- b. These delegates and alternates will be selected by: the State Party Committee (DCDSC), provided that: see *Section III. C.4.c.1., supra*.
- c. Priority of Consideration
 - (1) In the selection of the at-large delegation priority of consideration shall be given to **African Americans, Hispanics, Native Americans, Asian Americans and Pacific Islanders and women**. (Rule 6.A.)

- (2) In order to continue the Democratic Party's ongoing efforts to include groups historically under-represented in the Democratic Party's affairs and to assist in the achievement of full participation by these groups, priority of consideration shall be given other groups by virtue of race/ethnicity, age, sexual orientation, gender identity or disability. (Rules 5.C., 6.A.(3), & Reg. 4.7.)
 - (3) The election of at-large delegates and alternates shall be used, if necessary, to achieve the equal division of positions between men and women, and may be used to achieve the representation goals established in the Affirmative Action section of this Plan. (Rule 6.A. & 6.C.)
 - (4) Delegates and alternates are to be considered separate groups for this purpose. (Rules 6.A.(3), 10.A. & Regs. 4.8 & 4.19)
6. The State Democratic Chair shall certify in writing to the Secretary of the Democratic National Committee the election of the state's at-large delegates and alternates to the Democratic National Convention within ten (10) days after their election. (Rule 8.C. & Call, IV.A.)

E. Replacement of Delegates and Alternates

1. A pledged delegate or alternate may be replaced according to the following guidelines:
 - a. Permanent Replacement of a Delegate: (Rule 18.D.(2))
 - (1) A permanent replacement occurs when a delegate resigns or dies prior to or during the national convention and the alternate replaces the delegate for the remainder of the National Convention.
 - (2) Any alternate permanently replacing a delegate shall be of the same presidential preference (including uncommitted status) and sex of the delegate he/she replaces, and to the extent possible shall be from the same political subdivision within the state as the delegate.
 - i) In the case where the presidential candidate has only one alternate, that alternate shall become the certified delegate.
 - ii) If a presidential candidate has only one alternate, and that alternate permanently replaces a delegate of the opposite sex, thereby causing the delegation to no longer be equally divided, the delegation shall not be considered in violation of Rule 6.C. In such a case, notwithstanding Rule 18.D.(2), the State Party Committee shall, at the time of a subsequent permanent replacement, replace a delegate with a person of the opposite sex, in order to return the delegation to equal division of men and women. (Reg. 4.32)
 - (3) If a delegate or alternate candidate who has been elected but not certified to the DNC Secretary resigns, dies or is no longer eligible to serve, he or she

shall be replaced, after consultation with the State Party, by the authorized representative of the presidential candidate to whom he or she is pledged.

b. Temporary Replacement of a Delegate: (Rule 18.D.(3))

- (1) A temporary replacement occurs when a delegate is to be absent for a limited period of time during the convention and an alternate temporarily acts in the delegate's place.
- (2) Any alternate who temporarily replaces a delegate must be of the same presidential preference (including uncommitted status) as the delegate he/she replaces, and to the extent possible shall be of the same sex and from the same political subdivision within the state as the delegate.

c. The following system will be used to select permanent and temporary replacements of delegates: The Alternate who receives the highest number of votes becomes the Delegate. (Rule 18.D.(1))

d. Certification of Replacements

- (1) Any alternate who permanently replaces a delegate shall be certified in writing to the Secretary of the DNC by the State Democratic Chair. (Rule 18.D.(2))
- (2) Permanent replacement of a delegate (as specified above) by an alternate and replacement of a vacant alternate position shall be certified in writing by the District of Columbia's Democratic Chair to the Secretary of the Democratic National Committee within three (3) days after the replacement is selected. (Call, IV.D.1.)
- (3) Certification of permanent replacements will be accepted by the Secretary up to 72 hours before the first official session of the Convention is scheduled to convene. (Call, IV.D.1. & Reg. 4.31.)
- (4) In the case where a pledged delegate is permanently replaced after 72 hours before the time the first session is scheduled to convene or, in the case where a pledged delegate is not on the floor of the Convention Hall at the time a roll call vote is taken, an alternate may be designated (as specified above) to cast the delegate's vote. In such case, the Delegation Chair shall indicate the name of the alternate casting the respective delegate's vote on the delegation tally sheet (Call, VIII.F.3.d., VIII.F.3.b. & Reg. 5.5.)

e. A vacant alternate position shall be filled by the delegation. The replacement shall be of the same presidential preference (or uncommitted status), of the same sex and, to the extent possible, from the same political subdivision as the alternate being replaced. (Rule 18.E.)

2. Unpledged delegates shall not be entitled to a replacement, nor shall the state be entitled to a replacement, except under the following circumstances: (Rule 18.E. & Reg. 4.33.)

a. Members of Congress and the Democratic Mayor shall not be entitled to name a

replacement. In the event of changes or vacancies in the state's Congressional Delegation, following the official confirmation and prior to the commencement of the National Convention, the DNC Secretary shall recognize only such changes as have been officially recognized by the Democratic Caucus of the U.S. House of Representatives or the Democratic Conference of the U.S. Senate. In the event of a change or vacancy in the state's office of Governor, the DNC shall recognize only such changes as have been officially recognized by the Democratic Governors' Association. (Call, IV.D.2.a)

- b. Members of the Democratic National Committee shall not be entitled to a replacement, nor shall the state be entitled to a replacement, except in the case of death of such delegates. In the case where the state's DNC membership changes following the DNC Secretary's official confirmation, but prior to the commencement of the 2016 Democratic National Convention, acknowledgment by the Secretary of the new DNC member certification shall constitute verification of the corresponding change of unpledged delegates. (Call, IV.D.2.b)
- c. Unpledged distinguished Party Leader delegates allocated to the state pursuant to Rule 9.A.(5), shall not be entitled to name a replacement, nor shall the state be entitled to name a replacement. (Call, IV.C.2.c)
- d. In no case may an alternate cast a vote for an unpledged delegate. (Call, VIII.F.3.d)

Section IV

Convention Standing Committee Members

A. Introduction

1. District of Columbia has been allocated 1 member on each of the three standing committees for the 2016 Democratic National Convention (Credentials, Platform and Rules), for a total of (3) members. (Call, VII.A. & Appendix D)
2. Members of the Convention Standing Committees need not be delegates or alternates to the 2016 Democratic National Convention. (Call, VII.A.3)
3. These members will be selected in accordance with the procedures indicated below. (Rule 1.G)

B. Standing Committee Members

1. Selection Meeting
 - a. The members of the standing committees shall be elected by a quorum of District of Columbia's National Convention delegates, at a meeting to be held on **June 23, 2016**. (Call, VII.B.1)
 - b. All members of the delegation shall receive adequate notice of the time, date

and place of the meeting to select the standing committee members. (Call, VII.B.1)

2. Allocation of Members

- a. The members of the standing committees allocated to District of Columbia shall proportionately represent the presidential preference of all candidates (including uncommitted status) receiving the threshold percentage used in the state's delegation to calculate the at-large apportionment pursuant to Rule 13.E of the Delegate Selection Rules. (Call, VII.C.1. & Reg. 5.7)
- b. The presidential preference of each candidate receiving the applicable percentage or more within the delegation shall be multiplied by the total number of standing committee positions allocated to District of Columbia. If the result of such multiplication does not equal 0.455 or above, the presidential preference in question is not entitled to representation on the standing committee. If the result of such multiplication is 0.455 but less than 1.455, the presidential preference is entitled to one (1) position. Those preferences securing more than 1.455 but less than 2.455 are entitled to two (2) positions, etc. (Call, VII.C.2)
- c. Where the application of this formula results in the total allocation exceeding the total number of committee positions, the presidential candidate whose original figure of representation is farthest from its eventual rounded-off total shall be denied that one (1) additional position. Where the application of this formula results in the total allocation falling short of the total number of committee positions, the presidential candidate whose original figure of representation is closest to the next rounding level shall be allotted an additional committee position. (Call, VII.C.3)
- d. Standing committee positions allocated to a presidential candidate shall be proportionately allocated, to the extent practicable, to each of the three standing committees. When such allocation results in an unequal distribution of standing committee positions by candidate preference, a drawing shall be conducted to distribute the additional positions. (Call, VII.C.4)

3. Presidential Candidate Right of Review

- a. Each presidential candidate, or that candidate's authorized representative(s), shall be given adequate notice of the date, time and location of the meeting of the state's delegation authorized to elect standing committee members. (Call, VII.D.1)
- b. Each presidential candidate, or that candidate's authorized representative(s), must submit to the State Democratic Chair, by **June 22, 2016** at 5pm, a minimum of one (1) name for each slot awarded to that candidate for members of each committee. The delegation shall select the standing committee members from among names submitted by the presidential candidates (including uncommitted status). Presidential candidates shall not be required to submit the name of more than one person for each slot awarded to such candidate for members of standing committees. (Call, VII.D.2)

(1) The presidential candidates should submit the names of standing

committee candidates after all delegates have been elected.

4. Selection Procedure to Achieve Equal Division

- a. Presidential candidates (including uncommitted status) shall use their best efforts to ensure that their respective delegation of standing committee members shall achieve District of Columbia's affirmative action goals and that their respective members are equally divided between men and women. (Rule 6.I. & Reg. 4.9)
- b. Each position on each standing committee shall be assigned by gender. For example, the first position on the Credentials Committee of the presidential candidate with the most standing committee positions shall be designated for a male, the second position for a female, and the remaining positions shall be designated in like fashion, alternating between males and females. Positions for presidential candidates on each committee shall be ranked according to the total number of standing positions allocated to each such candidate. After positions on the Credentials Committee are designated by sex, the designation shall continue with the Platform Committee, then the Rules Committee.
 - (1) A separate election shall be conducted for membership on each standing Committee.
 - (2) The membership of the standing committees shall be as equally divided as possible under the state allocation; if the number is even, the membership shall be equally divided between men and women; if the number is odd, the variance between men and women may not exceed one (1), and the advantaged gender must not remain constant for the three standing committees. (Call, VII.E.1)
 - (3) The positions allocated to each presidential candidate on each committee shall be voted on separately, and the winners shall be the highest vote-getter(s) of the appropriate gender.

5. Certification and Substitution

- a. The State Democratic Chair shall certify the standing committee members in writing to the Secretary of the Democratic National Committee within three (3) days after their selection. (Call, VII.B.3)
- b. No substitutions will be permitted in the case of standing committee members except in the case of resignation or death. Substitutions must be made in accordance with the rules and the election procedures specified in this section, and must be certified in writing to the Secretary of the Democratic National Committee within three (3) days after the substitute member is selected, but not later than 48 hours before the respective standing committee meets. (Call, VII.B.4)

Section V

The Delegation

- A. The District of Columbia will select one (1) person to serve as Delegation Chair and 2 to serve as Convention Pages. (Call, IV.E., F.1. & Appendix C)
- B. Delegation Chair
 - 1. Selection Meeting
 - a. The Delegation Chair shall be selected by a quorum of the state's National Convention Delegates, at a meeting to be held on **June 23, 2016** (Call, IV.E)
 - b. All members of the delegation shall receive timely notice of the time, date and place of the meeting to select the Delegation Chair. (Rule 3.C)
 - 2. The State Democratic Chair shall certify the Delegation Chair in writing to the Secretary of the Democratic National Committee within three (3) days after his or her selection. (Call, IV.E)
- C. Convention Pages
 - 1. Two (2) individuals will be selected to serve as District of Columbia's Convention Pages by the State Democratic Chair in consultation with the members of the Democratic National Committee from the state. This selection will take place on **June 21, 2016**. (Call, IV.F.3., Appendix C & Reg. 5.6)
 - 2. The Convention Pages shall be as evenly divided between men and women as possible under the state allocation and shall reflect as much as possible, the Affirmative Action guidelines in the Affirmative Action Plan. (Reg. 5.6.A)
 - 3. The State Democratic Chair shall certify the individuals to serve as District of Columbia's Convention Pages in writing to the Secretary of the Democratic National Committee within three (3) days after the selection. (Call, IV.F.3. & Reg. 5.6.B)

Section VI

General Provisions and Procedural Guarantees

- A. The District of Columbia Democratic Party reaffirms its commitment to an open party by incorporating the 'six basic elements' as listed below. These provisions demonstrate the intention of the Democratic Party to ensure a full opportunity for all minority group members to participate in the delegate selection process. (Rules 4.A. & C)
 - 1. All public meetings at all levels of the Democratic Party in District of Columbia should be open to all members of the Democratic Party regardless of race, sex, age, color, creed,

national origin, religion, ethnic identity, sexual orientation, gender identity, economic status or physical disability (hereinafter collectively referred to as "status"). (Rule 4.B.(1))

2. No test for membership in, nor any oaths of loyalty to the Democratic Party in District of Columbia should be required or used which has the effect of requiring prospective or current members of the Democratic Party to acquiesce in, condone or support discrimination based on "status." (Rule 4.B.(2))
 3. The time and place for all public meetings of the Democratic Party in District of Columbia on all levels should be publicized fully and in such manner as to assure timely notice to all interested persons. Such meetings must be held in places accessible to all Party members and large enough to accommodate all interested persons. (Rule 4.B.(3))
 4. The Democratic Party in District of Columbia on all levels, should support the broadest possible registration without discrimination based on "status." (Rule 4.B.(4))
 5. The Democratic Party in District of Columbia should publicize fully and in such a manner as to assure notice to all interested parties a full description of the legal and practical procedures for selection of Democratic Party officers and representatives on all levels. Publication of these procedures should be done in such fashion that all prospective and current members of each State Democratic Party will be fully and adequately informed of the pertinent procedures in time to participate in each selection procedure at all levels of the Democratic Party organization. (Rule 4.B.(5))
 6. The Democratic Party in District of Columbia should publicize fully and in such a manner as to assure notice to all interested parties, a complete description of the legal and practical qualifications of all positions as officers and representatives of the State Democratic Party. Such publication should be done in timely fashion so that all prospective candidates or applicants for any elected or appointed position within each State Democratic Party will have full and adequate opportunity to compete for office. (Rule 4.B.(6))
- B. Discrimination on the basis of 'status' in the conduct of Democratic Party affairs is prohibited. (Rule 5.B)
- C. The **District of Columbia's** delegation shall be equally divided between delegate men and delegate women, and alternate men and alternate women. Such goal applies to the entire delegation, which includes all pledged delegates and alternates and all unpledged delegates. Delegates and alternates shall be considered separate groups for purposes of achieving equal division. (Rule 6.C)
- D. All delegate and alternate candidates must be identified as to presidential preference or uncommitted status at all levels which determine presidential preference. (Rule 12.A)
- E. No delegate at any level of the delegate selection process shall be mandated by law or Party rules to vote contrary to that person's presidential choice as expressed at the time the delegate is elected. (Rule 12.I)

- F. Delegates elected to the national convention pledged to a presidential candidate shall in all good conscience reflect the sentiments of those who elected them. (Rule 12.J)
- G. All delegates, alternates and standing committee members must be bona fide Democrats who have the interests, welfare and success of the Democratic Party of the United States at heart, who subscribe to the substance, intent and principles of the Charter and Bylaws of the Democratic Party of the United States, and who will participate in the Convention in good faith. (Rule 12.H & Reg. 4.24)
- H. Forty (40) Percent of the members of any Party body above the first level of the delegate selection process shall constitute a quorum for any business pertaining to the selection of National Convention delegates, alternates, standing committee members, and other official Convention participants. (Rule 15)
- I. There shall be no proxy voting. (Rule 16 & Reg. 4.28)
- J. The unit rule, or any rule or practice whereby all members of a Party unit or delegation may be required to cast their votes in accordance with the will of a majority of the body, shall not be used at any stage of the delegate selection process. (Rule 17.A)
- K. Any individual or group of Democrats may sponsor or endorse a slate of candidates for convention delegates. But no slate may, by virtue of such endorsement, receive a preferential place on a delegate selection ballot or be publicly identified on the ballot as the official Democratic Party organization slate, and all slates must meet identical qualifying requirements for appearing on a ballot at all levels of the delegate selection process. (Rule 17.B)
- L. All steps in the delegate selection process, including the filing of presidential candidates, must take place within the calendar year of the Democratic National Convention, except with respect to the implementation of the Affirmative Action Plan. (Rules 1.F. & 11.B)
- M. In electing and certifying delegates and alternates to the 2016 Democratic National Convention, **District of Columbia** thereby undertakes to assure all Democratic voters in the state full, timely and equal opportunity to participate in the delegate selection process and in all Party affairs and to implement affirmative action programs toward that end, and that the delegates and alternates to the Convention shall be selected in accordance with the Delegate Selection Rules for the 2016 Democratic National Convention, and that the voters in the state will have the opportunity to cast their election ballots for the Presidential and Vice Presidential nominees selected by said Convention, and for electors pledged formally and in good conscience to the election of these Presidential and Vice Presidential nominees, under the label and designation of the Democratic Party of the United States, and that the delegates certified will not publicly support or campaign for any candidate for President or Vice President other than the nominees for the Democratic National Convention. (Call, II.B)

Section VII

Affirmative Action, Outreach and Inclusion Plan

A. Statement of Purpose and Organization

1. Purpose and Objective

- a. In order that the Democratic Party at all levels be an open Party which includes rather than excludes people from participation, a program of effective affirmative action is hereby adopted by District of Columbia. (Rule 5.A)
- b. Discrimination on the basis of "status" in the conduct of Democratic Party affairs is prohibited. (Rule 5.B)
- c. All public meetings at all levels of the Democratic Party in District of Columbia should be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity, economic status or physical disability (hereinafter collectively referred to as "status"). (Rule 4.B.(1))
- d. Consistent with the Democratic Party's commitment to including groups historically under-represented in the Democratic Party's affairs, by virtue of race/ethnicity, age, sexual orientation, gender identity or disability, the State Party has established goals for these groups. (Rule 5.C & Reg. 4.7)
- e. In order to encourage full participation by all Democrats in the delegate selection process and in all Party affairs, the District of Columbia Democratic Party has adopted and will implement programs with specific goals and timetables for African Americans, Hispanics, Native Americans, Asian Americans and Pacific Islanders and women. (Rule 6.A)
- f. The goal of the programs shall be to encourage participation in the delegate selection process and in Party organizations at all levels by the aforementioned groups as indicated by their presence in the Democratic electorate. (Rule 6.A.(1))
- g. For the delegate selection process, "youth" is defined as any participant 36 years old and younger.
- h. For the delegate selection process, individuals identifying as Native Americans should provide their tribal affiliation and indicate if they are enrolled in a tribe.
- i. This goal shall not be accomplished either directly or indirectly by the Party's imposition of mandatory quotas at any level of the delegate selection process or in any other Party affairs. (Rule 6.A.(2))
- j. In order to achieve full participation of other groups that may be under-represented in Party affairs, including members of the LGBT community, people with disabilities and youth, the District of Columbia Democratic Party has adopted and will implement Inclusion Programs. (Rule 7)

2. Organizational Structure

- a. An Affirmative Action Committee shall be appointed by the State Democratic Chair on March 3, 2015. (Rule 6.F)
- b. The State Democratic Chair shall certify in writing to the Rules and Bylaws Committee of the Democratic National Committee the compliance of the State's Affirmative Action Committee with Rules 5.C, 6.A and 7, and submit the names, demographic data and contact information no later than 15 days after their appointment. (Reg. 2.2.K)
- c. The Committee shall consist of members from each delegate district representing the Democratic constituency groups set forth in the Introduction to the Affirmative Action Plan.
- d. The Affirmative Action Committee shall be responsible for:
 - (1) Reviewing the proposed Delegate Selection and Affirmative Action Plans and making recommendations to the State Democratic Chair.
 - (2) Reviewing the proposed Inclusion Programs and making recommendations to the State Democratic Chair.
 - (3) Directing the implementation of all requirements of the Affirmative Action section of this Plan.
 - (4) Implementing a financial assistance program for delegates and alternates. (Rule 6.G.)
 - (5) Ensuring, on behalf of the State Party Committee, that district lines used in the delegate selection process are not gerrymandered to discriminate against African Americans, Hispanics, Native Americans, Asian Americans and Pacific Islanders and women. (Rule 6.E)
- e. Financial and staff support for the Affirmative Action Committee shall be provided by the State Party Committee to the greatest extent feasible, including, but not limited to, making available on a priority basis, the State Party staff and volunteers and covering all reasonable costs incurred in carrying out this Plan.

3. Implementation of the Affirmative Action Plan shall begin on September 15, 2015, with the distribution of the press kits, and will continue through the end of the delegate selection process, occurring no later than September 15, 2016. (Rule 1.F)

B. Efforts to Educate on the Delegate Selection Process

1. Well publicized educational workshops will be conducted in each of the delegate districts beginning in **October 15, 2015**. These workshops will be designed to encourage participation in the delegate selection process, including apprising potential delegate candidates of the availability of financial assistance. These workshops will be held in

places which are easily accessible to persons with physical disabilities. The times, dates, places and rules for the conduct of all education workshops, meetings and other events involved in the delegate selection process shall be effectively publicized by the party organization and include mailings to various organizations representative of the Democratic voting populace. (Rules 3.A., 3.C. & 3.D)

2. A speakers bureau of volunteers from the Affirmative Action Committee comprised of individuals who are fully familiar with the process, will be organized to appear before groups, as needed, to provide information concerning the process.
3. The State Party's education efforts will include outreach to community leaders within the Democratic Party's constituencies and making sure that information about the delegate selection process is available to Democratic clubs and Party caucuses representing specific constituencies.
4. The State Party will publish and make available at no cost: a clear and concise explanation of how Democratic voters can participate in the delegate selection process; an explanation of how, where and when persons can register to vote; and delegate district maps. As well, the State Party shall also make available copies of the State Party Rules, the Delegate Selection Plan (and its attachments), the Affirmative Action Plan, and relevant state statutes at no cost. Copies of documents related to the state's delegate selection process will be prepared and the Affirmative Action Committee will distribute them in the various delegate districts not later than October 16, 2015. (Rule 1.H)
5. The State Party shall take all feasible steps to encourage persons to register and to vote as Democrats and will seek to ensure simple and easy registration procedures. (Rule 2.C)

C. Efforts to Publicize the Delegate Selection Process

1. Special attention shall be directed at publicizing the delegate selection process in the state. Such publicity shall include information on eligibility to vote and how to become a candidate for delegate, the time and location of each stage of the delegate selection process and where to get additional information. The foregoing information will also be published in the State Party communications and on the State Party's website. The Party organization, official, candidate, or member calling a meeting or scheduling an event, shall effectively publicize the role that such meeting or event plays in the selection of delegates and alternates to the Democratic National Convention. (Rules 3.C. and 3.D.3)
2. Newspapers, radio and television will be utilized to inform the general public how, when and where to participate in the delegate selection process. Specifically, this information should provide details as to how to qualify to run as a delegate candidate. Special effort shall be directed to the major daily newspapers, radio and television stations by the State Democratic Chair, Affirmative Action Committee members and staff. Regular releases during the delegate selection process to all other media sources, weekly newspapers, and wire services should complete timely coverage. (Rules 4.B.(3) & 6.D)
3. Priority effort shall be directed at publicity among the Democratic Party's constituencies.
 - a. Information about the delegate selection process will be provided to minority

newspapers and radio stations, ethnic press, Native American, Asian Americans and Pacific Islanders, Spanish-speaking and other non-English press, radio stations and publications, and women's organizations, student newspapers, LGBT press, disability press, and any other specialty media in the District of Columbia that is likely to reach the Democratic constituency groups set forth in the Introduction of this Affirmative Action Plan.

- b. The State Party shall be responsible for the implementation of this publicity effort. For purposes of providing adequate notice of the delegate selection process, the times, dates, places and rules for the conduct of caucuses, conventions, meetings, newspaper, television, and radio announcements, press releases and public dissemination of the Plan shall be effectively publicized, multi-lingual where necessary, to encourage the participation of minority groups. (Rule 6.D)
4. Not later than **September 15, 2015** a press kit shall be made and provided to each daily and weekly newspaper as well as to the electronic media. The press kit will include:
 - a. a summary of all pertinent rules related to the state's delegate selection process;
 - b. a map of delegate districts and how many delegates will be elected within each district;
 - c. a summary explaining the operation and importance of the 2016 Convention; and
 - d. materials designed to encourage participation by prospective delegate candidate.

D. Representation Goals

1. The State Party has determined the demographic composition of African Americans, Hispanics, Native Americans, and Asian Americans and Pacific Islanders in the state's Democratic electorate. These constituency percentages shall be established as goals for representation in the state's convention delegation. The demographic composition of the District of Columbia Democratic electorate is based on official data from the District of Columbia Office of Planning and the District of Columbia Board of Election and Ethics. (Rule 6.A)
 - a. The category "Ethnic Americans" identifies persons of European ethnic heritage and persons of ethnic background not represented through other major categories of population by ethnic background or race.
2. The State Party has determined the demographic composition of members of the LGBT community, people with disabilities, and youth in the state's Democratic electorate based upon 2014 US Census updates regarding the estimated population counts for the District of Columbia.

Furthermore, the DC Board of Elections does not collect data pertaining to the racial or ethnic background of registered voters in DC. Therefore, the DC State Party has chosen population counts to establish these percentages as goals for representation in the state's convention delegation. (See chart below.)

Goals of Allocation of Delegates and Alternates by Ethnicity and Constituency

	African American	Hispanic American	Native American	Asian American and Pacific Islanders	LGBT	People with Disabilities	Youth	Ethnic American
% Democratic Electorate based upon population	49	11	.6	3	13	3	33	36
Numeric Goals for Delegation	22	4	1	1	5	1	12	16

3. When selecting the at-large portion of the delegation, the demographic composition of the other delegates (district-level, pledged PLEO, and unpledged) shall be compared with the State Party's goals in order to achieve an at-large selection process which helps to bring about a representative balance.
4. Use of the at-large delegation to achieve the affirmative action goals established by this Plan does not obviate the need for the State Party to conduct outreach activities such as recruitment, education and training. (Rule 6.A.(3))

E. Obligations of Presidential Candidates to Maximize Participation

1. Presidential candidates shall assist the District of Columbia Democratic Party in meeting the demographic representation goals reflected in the Affirmative Action Plan. (Rule 6.H)
2. Each presidential candidate must submit a written statement to the State Democratic Chair which indicates the specific steps he or she will take to encourage full participation in the District of Columbia's delegate selection process, including, but not limited to procedures by which persons may file as candidates for delegate or alternate. A plan may be submitted beginning October 16, 2015 through January 22, 2016. (Rule 6H.(1))
3. Each presidential candidate must submit demographic information with respect to all candidates for delegate and alternate pledged to them. Such information shall be submitted in conjunction with the list of names approved for consideration as delegate and alternate candidates pledged to the presidential candidate. (Rule 6.H.(2))
4. Presidential candidates (including uncommitted status) shall use their best effort to ensure that their respective delegations within the state's delegate, alternate and standing committee delegations shall achieve the affirmative action goals reflected in the Affirmative Action Plan and that the respective delegations of each presidential candidate shall be equally divided between men and women. Furthermore, presidential candidates shall use their best efforts at the district level to approve delegate and alternate candidates who meet applicable equal division and affirmative action considerations in order to achieve the affirmative action goals and equal division for their respective delegations. (Rule 6.I. & Reg. 4.9)

Section VIII

Challenges

A. Jurisdiction & Standing

1. Challenges related to the delegate selection process are governed by the *Regulations of the DNC Rules and Bylaws Committee for the 2016 Democratic National Convention* (Regs. Sec. 3.), and the “Rules of Procedure of the Credentials Committee of the 2016 Democratic National Convention.” (Call, Appendix A)
2. Under Rule 20.B. of the *2016 Delegate Selection Rules*, the DNC Rules and Bylaws Committee has jurisdiction over challenges pertaining to the submission, non-implementation and violation of state Delegate Selection and Affirmative Action Plans. (Rule 20.B. & Call Appendix A)
3. The Rules and Bylaws Committee has jurisdiction to hear and decide any challenge provided it is initiated before the 56th day preceding the date of the commencement of the 2016 Democratic National Convention. (Call, Appendix A. & Reg., 3.1)
4. Challenges to the credentials of delegates and alternates to the 2016 Democratic National Convention initiated on or after the 56th day preceding the date of commencement of the Democratic National Convention shall be processed in accordance with the “Rules of Procedure of the Credentials Committee of the 2016 Democratic National Convention.” (Call, Appendix A)
5. Any challenge to the credentials of a standing committee member shall be considered and resolved by the affected standing committee in accordance with Appendix A of the *Call for the 2016 Democratic National Convention*. The Rules and Bylaws Committee shall have jurisdiction over challenges brought before the 56th day preceding the date of the commencement of the Democratic National Convention. (Call, VII.B.5)
6. Copies of the Regulations of the Rules and Bylaws Committee and/or the Call for the 2016 Democratic National Convention, including the Rules of Procedure of the Credentials Committee (Appendix A), shall be made available by the State Party upon reasonable request.
7. Any group of fifteen Democrats with standing to challenge as defined in Reg. 3.2 or the Call (Appendix A, Sec. 2.A), may bring a challenge to this Plan or to the implementation of this Plan, including its Affirmative Action provisions.

B. Challenges to the Status of the State Party and Challenges to the Plan

1. A challenge to the status of the State Party Committee as the body entitled to sponsor a delegation from that state shall be filed with the Rules and Bylaws Committee not later than thirty (30) calendar days prior to the initiation of the state’s delegate selection process. (Rule 20.A. & Reg. 3.4.A)

2. A challenge to the state's Delegate Selection Plan shall be filed with the Chair of the District of Columbia Democratic Party and the Co-Chairs of the Rules and Bylaws Committee within fifteen (15) calendar days after the adoption of the Plan by the State Party. (Reg. 3.4.B)
3. A challenge to a Plan must be brought in conformity with the Rules and the Regs., which should be consulted for a detailed explanation of challenge procedures.

C. Challenges to Implementation

1. A challenge may be brought alleging that a specific requirement of an approved Plan has not been properly implemented. Jurisdiction over all challenges initiated in a timely fashion shall reside with either the Rules and Bylaws Committee or the Credentials Committee of the National Convention (See Section VII.A. above). However, the Rules and Bylaws Committee may provide advice, assistance or interpretations of the Delegate Selection Rules at any stage of the delegate selection process. (Reg. 3.1.C)
2. An implementation challenge brought before the Rules and Bylaws Committee is initiated by filing a written challenge with the State Party Committee and with the Rules and Bylaws Committee not later than fifteen (15) days after the alleged violation occurred. The State Party has twenty-one (21) days to render a decision. Within ten (10) days of the decision, any party to the challenge may appeal it to the Rules and Bylaws Committee. If in fact, the State Party renders no decision, any party to the challenge may request the Rules and Bylaws Committee to process it. The request must be made within ten (10) days after expiration of the above twenty-one (21) day period. (Regs. 3.4.C., E., & H)
3. Performance under an approved Affirmative Action Plan and composition of the convention delegation shall be considered relevant evidence in the challenge to any state delegation. If a State Party has adopted and implemented an approved affirmative action program, the State Party shall not be subject to challenge based solely on delegation composition or primary results. (Rule 6.B) The procedures are the same for challenges alleging failure to properly implement the Affirmative Action section of a initiation of the state's delegate selection process. (Reg. 3.4.C)
4. Depending on the appropriate jurisdiction (see Section VIII.A. above), implementation of challenges must be brought in conformity with the Regulations of the Rules and Bylaws Committee or the Rules of Procedure of the Credentials Committee, which should be consulted for a detailed explanation of challenge procedures.

Section IX

Summary of Plan

A. Selection of Delegates and Alternates

District of Columbia will use a proportional representation system based on the results of the Primary apportioning its delegates to the 2016 Democratic National Convention.

The “first determining step” of District of Columbia’s delegate selection process will occur on **June 14, 2016**, with a Primary.

Delegates and alternates will be selected as summarized in the following chart:

Type	Delegates	Alternates	Date of Selection	Selecting Body
				Filing Requirements and Deadlines
District-Level Delegates	13	1	5/21/16 Pre-Primary Caucus	Registered Democrats in the District of Columbia that participate in the Pre-Primary Caucus
District-Level Alternates				File Statement of Candidacy by April 25, 2016
Unpledged Party Leader and Elected Official Delegates*	25*	n/a	n/a	Automatic by virtue of respective public or Party office as provided in Rule 8.A. of the 2016 Delegate Selection Rules.
Pledged Party Leaders and Elected Officials (PLEOs)	2	**	6/21/16	State Democratic Party Committee
				File Statement of Candidacy by June 16, 2016
At-Large Delegates	5	1	6/21/16	State Democratic Party Committee
At-Large Alternates				File Statement of Candidacy by June 16, 2016
TOTAL Delegates and Alternates	45* <i>As of 11-06-15</i>	2		

* Unpledged Party Leader and Elected Official (PLEO) delegates includes the following categories, if applicable, who legally reside in the state: the Democratic National Committee Members, the Democratic President, the Democratic Vice President, all Democratic Members of Congress, the Democratic Governor, and any other Distinguished Party Leader as specified in Rule 9.A. of the 2016 *Delegate Selection Rules*. The exact number of Unpledged PLEO Delegates is subject to change due to possible deaths, resignations, elections or special elections.

** Pledged Party Leader and Elected Official (PLEO) alternates are selected with the At-Large alternates.

B. Selection of Standing Committee Members (For the Credentials, Platform and Rules Committees)

Standing committee members will be selected by the state’s National Convention delegates as summarized in the chart below:

Each presidential candidate, or that candidate’s authorized representative, must submit to the State Democratic Chair, by 5:00 p.m. June 22, 2016, a minimum of One (1) name for each slot awarded to that candidate for member of each committee.

Standing Committee Members Allocation

Members Per Committee	Total Members	Selection Date	Filing Requirements and Deadlines
1	3	June 23, 2016	Each Presidential candidate or that candidate's authorized representative, must submit to the DC State Party Chair by 5:00 pm on June 22, 2016, a minimum of One (1) name for each slot awarded to that candidate for member of each committee.

C. Selection of Delegation Chair and Convention Pages

The Delegation Chair will be selected by the National Convention Delegates on **June 23, 2016**.

Two (2) Convention Pages will be selected by the State Democratic Chair on **June 21, 2016**.

D. Presidential Candidate Filing Deadline

A declaration of Candidacy must be filed with the District of Columbia Democratic Party. The filing deadline is **March 16, 2016**.

Presidential candidates must certify the name of their authorized representative(s) to the State Democratic Chair by **January 22, 2016**.

E. Timetable (Reg. 2.2.B.)

Date	Activity
March 2	Delegate Selection Affirmative Action Committee members are appointed by the State Chair.
March 17	Affirmative Action Committee meets to draft proposed Delegate Selection and Affirmative Action Plans.
March 17	Delegate Selection Affirmative Action Committee members must be submitted to the Rules and Bylaws Committee.
March 19	Proposed Delegate Selection and Affirmative Action Plans are tentatively approved for public comment by State Party Committee.
March 23	Public comments are solicited on the proposed Delegate Selection and Affirmative Action Plans. Press releases are mailed announcing the public comment period.
April 23	Period for public comment on state Plan is concluded. Responses are compiled for review by the State Party Committee.
May 3	State Party Committee reviews public comments and adopts revised Delegate Selection and Affirmative Action Plans for submission to DNC Rules and Bylaws Committee. Press releases are mailed announcing the approval of the Plan.
May 4	Delegate Selection and Affirmative Action Plans are forwarded to the DNC Rules and Bylaws Committee.
Sept 15	State Party begins implementation of the Affirmative Action Plan. Press kits, as described in the Affirmative Action Plan, are sent to
Oct 16	Deadline for each announced presidential candidate to submit a statement specifying steps the candidate will take to encourage full participation in the delegate selection process. (Individuals who announce their candidacy after this date must provide this full participation statement to the State Party not later than 30 days after their announcement.)
2016	
January 22	Presidential candidate may pick up qualifying petition from the DC Board of Elections at 1 Judiciary Square, 441 4th Street, NW, 2 nd floor. First day that petitions may be circulated by Presidential primary candidates requiring 1,000 signatures of registered qualified DC Democratic electors.
January 22 – April 25	Delegate and alternate candidates may obtain the statement of candidacy and pledge of support form and filing instructions from The District of Columbia Democratic State Party website at www.dcdemocraticparty.org
January 29	Presidential candidate deadline for certifying the name(s) of their authorized representative(s) to the State Party Chair.
March 1	DNC certifies the list of Unpledged Delegates to the State Party

2016	Activity
March 16	Presidential candidate deadline for filing statement of candidacy and filing fee of \$2,500 with the DC Democratic State Party at 202 Bates Street, NW, Suite A, Washington, DC 20001, 11:00 am – 7:00 pm, or a candidate may file a statement of candidacy and petition of signatures of 1,000 registered DC Democrats with the DC Board of Elections at 441 4 th Street, NW, 2 nd floor, Washington, DC 20001 by 4:45 pm deadline.
April 25	Deadline for District-level and Alternate candidates to file statement of candidacy and pledge of support form with the State Party at 202 Bates Street, NW, Suite A during the hours of 11:00 am – 7:00 pm
April 27	State Party Chair provides list of pledged District-level delegate and alternate candidates to the respective Presidential candidates.
May 2	Presidential candidates provide list of approved pledged District-level delegate and alternate candidates to State Party Chair.
May 4	State Party announces Presidential candidates' approved list of candidates for District-level Delegates and Alternate position.
May 21	Pre-Primary Presidential Preference Caucus Selection and (ranking) of District-level Delegates and Alternates candidates at the Pre-primary Caucus (Actual "allocation" of the District-level Delegates and Alternate occurs based upon the results of the Presidential Primary election on June 14, 2016.)
May 27	DC State Party Chair conveys to Presidential candidates the date of selection of Standing Committee members (June 23, 2016).
June 14	Presidential Preference (Binding) Primary Election. Deadline to register to vote in order to participate in the Primary Election.
June 16	Deadline for pledged PLEO delegate candidates, At-large delegate candidates and At-large alternate candidate to file statement of candidacy and pledge support form with the State Party.
June 17	State Party provides list of pledged PLEO and At-Large Delegate and Alternate candidates to the respective Presidential candidates.
June 17	DC State Party notifies DNC of preliminary Primary Election results.
June 20	Presidential candidates provide list of approved pledged PLEO delegate candidates to DC State Party Chair.
June 21	DC State Committee convenes at 7:00 pm to conduct a four (4) part agenda. The first action is to elect any delegate(s) resulting from the June 14 Primary where Presidential candidates obtain the required threshold of votes (15%) and did not slate enough delegate and alternate candidates during the May 21 pre-primary caucus. The second action of the committee is to elect pledged PLEO delegates and the third action is the election of At-Large Delegates and an At-large Alternate, then the final action is the election of Convention Pages form a pool of candidates that includes delegate candidates and DC State Party members. At the conclusion of the election of pledged PLEO delegates, the presidential candidates or their representatives must provide to the DC State Party chair, a list of approved candidates for the At-large delegates and At-large Alternate positions.
June 22	Each presidential candidate, or that candidate's authorized representative, must submit to the DC State Party Chair, by 5:00 pm on June 22, 2016, a minimum of one (1) name for each slot awarded to that candidate for members of each committee.
June 23	Board of Elections and Ethics official certification of results of Presidential Primary election.
June 23	National Convention delegation meeting to select National Convention Standing Committee Members and Delegation Chair.
June 24	DC State Party certifies elected District-level delegates and alternates to the Secretary of the Democratic National Committee.
June 28	DC State Party certifies in writing to the DNC the names of the remainder of DC elected pledged delegates and alternates (PLEOs and At-large), along with standing committee members, delegation chair.
July 3	DC State Chair certifies in writing to the Secretary of the DNC the presidential preference of the State's unpledged delegates.

District of Columbia Democratic State Committee
STATEMENT OF CANDIDACY AND PLEDGE OF SUPPORT FOR CANDIDATES FOR DELEGATE
TO THE 2016 DEMOCRATIC NATIONAL CONVENTION

(Please Print or Type)

1. Name _____ Voter Registration No. _____

Mailing Address _____ City, State, Zip Code _____

Legal Resident (if different from mailing address) _____

Telephone (office) _____ (home) _____ (cell) _____

Email _____

2. Demographic Information:

___ Male ___ African American ___ Caucasian ___ Hispanic ___ Disabled ___ Native American: _____
Tribe

___ Female ___ Youth (< 36 yrs) ___ Asian/Pacific Is. American ___ Senior Citizen (>60 yrs) ___ LGBTQ

___ Labor _____ (specify) ___ Ethnic _____ (specify)

3. Title _____
(Elected/Public Official or Party Leader) _____
Date of Birth

Occupation _____ Social Security No. _____

4. Precinct _____ Ward _____ Congressional District (*Wards 1,2,6,8*) #1 _____ (*Wards 3,4,5,7*) #2 _____

5. I hereby notify the Chairperson of the Democratic Party of the District of Columbia that I wish to be a candidate for delegate to the 2016 Democratic National Convention, and I pledge to support _____.
(Not applicable for add-on delegates.) (*Presidential Candidate*)

6. I wish to qualify as a candidate for delegate in the following category:

_____ District Level
_____ Pledge Party Leader/Elected Official
_____ At-Large

Further, if I am not elected as a delegate, I do not wish _____ to be considered as an Alternate candidate.

7. I am duly registered to vote as a Democrat in the District of Columbia and consider myself a Democrat:

Date: _____ Signature: _____

(For use by the District of Columbia Democratic Party)

Received by the District of Columbia Democratic Party on _____ at _____.
(Date) *(Time)*

By _____
(Print Name and Signed by Personnel/Officer)

District of Columbia Democratic State Committee
2016 DEMOCRATIC PRESIDENTIAL CANDIDATE FILING STATEMENT

As a candidate for the president of the United States, I wish to have my name appear on the ballot for the District of Columbia Presidential Primary on June 14, 2016. I have enclosed with this form either a check for my filing fee or petitions as required by the Delegate selection Plan of the District of Columbia Democratic Party; otherwise my name cannot be placed on the ballot to receive delegates from the District of Columbia.

I agree to abide by the election laws of the District of Columbia and the Delegate Selection Plan of the District of Columbia Democratic Party.

I, _____, do hereby request that my name be placed on the ballot for the June 14, 2016 Presidential primary to be held in the District of Columbia. I certify that I am qualified to serve as President of the United States, and I am eligible to receive delegates to the 2016 Democratic National Convention.

I understand that my filing must be received by March 6, 2016.

Signature of Candidate _____
Date

Witness Signature _____
Date

Please print or type your name as you wish it to appear on the ballot:

Official Campaign Mailing Address:

Name _____
Address _____
City _____ State _____ Zip Code _____
Telephone _____ Fax _____

Enclosure: _____ Check for \$2,500 payable to: District of Columbia Democratic State Committee at 202 Bates Street, NW, Suite A, Washington, DC 20001, by 7:00 pm on March 16, 2016.

or
_____ Petitions signed by 1,000 residents of the District of Columbia registered as Democratic voters.
[Petition forms are available from the District of Columbia Board of Elections and Ethics, 441 4th Street, NW, 2nd floor, Washington, DC 20001, 9:00 am – 4:45 pm, January 22, 2016. Petitions must be filed by 4:45 pm, March 16, 2016 to qualify for the District of Columbia ballot.]

(For use by the District of Columbia Democratic Party)

Received by the District of Columbia Democratic Party on _____ at _____
(Date) *(Time)*

By _____.

(Print Name and Signed by DCDSC Officer)